

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA**

**December 27, 2010**

**9:00 A.M.**

**REGULAR MEETING**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of December 20, 2010.
- E. Old Business:
  - 1. Discussion, Consideration, and/or Action regarding approval of an agreement between M. Rock Richardson LPC, PC and the Cleveland County Sheriff's Office for women's jail diversion and job placement program commencing December 1, 2010 through September 30, 2011 for \$6,000.00 per month.
- F. New Business:
  - 1. Discussion, Consideration, and/or Action to approve the contract between the Cleveland County Health Department and Terminix to provide pest control services for the Moore County Health Department located at 424 S. Eastern, Moore. The contract is for an initial period of twelve months from the date of the first service. Service charges include an Initial Service Charge of \$125.00 and three Regular Service Charges at \$125.00 each for a total amount of \$500.00.
  - 2. Discussion, Consideration, and/or Action to approve the Resolution for Disposing of Equipment for the following:
    - a. #JL102.101 Chair
    - b. #JL106.1 30" Bookcase
    - c. #JL106.2 72" Bookcase
  - 3. Discussion, Consideration, and/or Action to approve the November, 2010 monthly report for the Cleveland County Health Department.

4. Approve the following Lapsed Balance Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 5,148.53
b. Sheriff’s Revolving Fund	8,475.50
c. Sheriff’s Commissary Fund	1,240.00
d. County Clerk’s Preservation Fee Fund	27,500.00
e. County Fair Board	275.00
f. Commissioner’s Highway Unrestricted Fund	156,009.46

5. Approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 43,287.01
b. Sheriff’s Revolving Fund	45,139.50
c. Sheriff’s Federal Share Revenue Fund	14.12
d. Sheriff’s Courthouse Security Service Fee Fund	3,251.25
e. Sheriff’s SCA Grant 2010	117,460.50
f. Sheriff’s Jail Fee Fund	7,535.56
g. Treasurer’s Certification Fee Fund	5,145.00
h. County Clerk’s Lien Fee Fund	5,258.21
i. County Clerk’s Preservation Fee Fund	24,956.41
j. Court Clerk’s Revolving Fund	10,587.35
k. Fair Board Fund	29,103.00
l. Bridge Capital Improvement Fund	96.26
m. Highway Unrestricted Fund	370,741.80
n. County Assessor’s Revolving Fund	1,222.53
o. Bridge and Road Improvement Fund	40,179.12
p. Sales Tax Fund	561,293.04
q. County Commissioner’s Building Fund	45.31
r. District Attorney’s Incarceration Cost Fund	1,875.91
s. S.T.O.P. Violence Against Women Grant Fund	7,279.53

6. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0194 – E2	11-0043 – T2A
11-0195 – E2	11-1044 – T2A
11-0536 – R2	11-1711 – T2A
	11-1807 – T2A
11-0412 – MD2	11-1844 – T2A

7. Approve the following Blanket Purchase Orders submitted from the following Departments:

a. Sheriff’s Department:

11-3348 – B2A	Norman Stamp & Seal Co.	\$ 500.00
11-3352 – B2A	Federal Express Corporation	\$ 250.00
11-3354 – B2A	Reynolds Ford, Inc.	\$1,500.00

b. District #1 Warehouse:

11-3336 – T2A	Ferrell Gas, L.P.	\$3,500.00
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- c. **District #2 Warehouse:**
  - 11-3327 – T2A Corr. Dept. Ind. Rev. Fund 280 \$ 750.00
  - 11-3331 – T2A Custom Product Corporation \$1,000.00
- d. **District #3 Warehouse:**
  - 11-3324 – T2A O’Reilly Automotive \$2,500.00
  - 11-3342 – T2A Clark Oil Distributors, Inc. \$ 750.00
  - 11-3349 – T2A T.D.’s Radio, Inc. \$ 500.00
  - 11-3353 – T2A Noble Farm & Building Supply \$5,438.50
- e. **OSU Extension Center:**
  - 11-3321 – E2 Copelin’s Office Center \$1,500.00
  - 11-3332 – E2 Sooner Copy Machines \$2,400.00

8. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

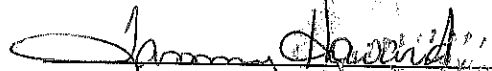
a. General Fund	\$ 28,999.31
b. Highway Fund	16,256.54
c. Health Fund	3,993.83
d. Sheriff Commissary Fund	1,292.54
e. Sheriff Service Fee Fund	125.28
f. Local Emergency Planning Com. Fund	1,163.72
g. Fair Board Fund	1,354.34

- 9. Proposed Executive Session Discussion, Consideration and/or Action regarding going into Executive Session for the purpose of confidential communications between the Board of County Commissioners and legal counsel concerning Case No. CIV-10-620-C *Miller vs. Cleveland County*; and proposed Interrogatory Responses pursuant to the provisions of the Oklahoma Open Meetings Act, Title 25, O.S. Sec. 307 (B)(4)
- 10. Executive Session Executive Session for the purpose of confidential communications between the Board of County Commissioners and legal counsel concerning Case No. CIV-10-620-C *Miller vs. Cleveland County*; and proposed Interrogatory Responses Title 25, O.S. Sec. 307 (B)(4)
- 11. Open Session Adjourn from Executive Session and return to Regular Session to Consider, Discuss and/or take Action concerning Case No. CIV-10-620-C *Miller vs. Cleveland County* and proposed Interrogatory Responses

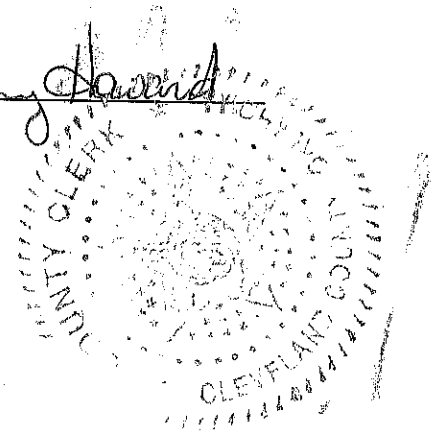
G. Miscellaneous Discussion.

H. Adjourn.

Date & Time Posted: 12-22-10 06:30 RCVD



County Clerk



# BOARD OF COUNTY COMMISSIONER'S MINUTES

December 27, 2010

The regularly scheduled meeting of the Board of County Commissioners was called to order this 27th day of December, 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Tammy Howard, County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Tammy Howard, Secretary

Others present were: David Batton, Assistant District Attorney, Christine Brannon, Melinda Duke, Denise Ellison, Joe Lester, David Tinsley, Debbie VanWye and James Tyree.

George Skinner moved, seconded by Rod Cleveland, to approve the minutes of the Regular Meeting of December 20, 2010.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to strike from the agenda the Discussion, Consideration, and/or Action regarding approval of an agreement between M. Rock Richardson LPC, PC and the Cleveland County Sheriff's Office for women's jail diversion and job placement program commencing December 1, 2010 through September 30, 2011 for \$6,000.00 per month. The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

Rusty Sullivan moved, seconded by George Skinner, to approve the contract between the Cleveland County Health Department and Terminix to provide pest control services for the Moore County Health Department located at 424 S. Eastern, Moore. The contract is for an initial period of twelve months from the date of the first service. Service charges include an Initial Service Charge of \$125.00 and three Regular Service Charges at \$125.00 each for a total amount of \$500.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the Resolution for Disposing of Equipment for the following:

- a. #JL102.101 Chair
- b. #JL106.1 30" Bookcase
- c. #JL106.2 72" Bookcase

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the November, 2010 monthly report for the Cleveland County Health Department.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Lapsed Balance Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 5,148.53
b. Sheriff’s Revolving Fund	8,475.50
c. Sheriff’s Commissary Fund	1,240.00
d. County Clerk’s Preservation Fee Fund	27,500.00
e. County Fair Board	275.00
f. Commissioner’s Highway Unrestricted Fund	156,009.46

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.

Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve the following Cash Fund Appropriations:

a. Sheriff’s Service Fee Fund	\$ 43,287.01
b. Sheriff’s Revolving Fund	45,139.50
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i. County Clerk’s Preservation Fee Fund	24,956.41
j. Court Clerk’s Revolving Fund	10,587.35
k. Fair Board Fund	29,103.00
l. Bridge Capital Improvement Fund	96.26
m. Highway Unrestricted Fund	370,741.80
n. County Assessor’s Revolving Fund	1,222.53
o. Bridge and Road Improvement Fund	40,179.12
p. Sales Tax Fund	561,293.04
q. County Commissioner’s Building Fund	45.31
r. District Attorney’s Incarceration Cost Fund	1,875.91
s. S.T.O.P. Violence Against Women Grant Fund	7,279.53

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

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The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion Carried.

George Skinner moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **Sheriff’s Department:**
  - 11-3348 – B2A Norman Stamp & Seal Co. \$ 500.00
  - 11-3352 – B2A Federal Express Corporation \$ 250.00
  - 11-3354 – B2A Reynolds Ford, Inc. \$1,500.00
  
- b. **District #1 Warehouse:**
  - 11-3336 – T2A Ferrell Gas, L.P. \$3,500.00
  
- c. **District #2 Warehouse:**
  - 11-3327 – T2A Corr. Dept. Ind. Rev. Fund 280 \$ 750.00
  - 11-3331 – T2A Custom Product Corporation \$1,000.00
  
- d. **District #3 Warehouse:**
  - 11-3324 – T2A O’Reilly Automotive \$2,500.00
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  - 11-3349 – T2A T.D.’s Radio, Inc. \$ 500.00
  - 11-3353 – T2A Noble Farm & Building Supply \$5,438.50
  
- e. **OSU Extension Center:**
  - 11-3321 – E2 Copelin’s Office Center \$1,500.00
  - 11-3332 – E2 Sooner Copy Machines \$2,400.00

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion Carried.

Rod Cleveland moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 10/11

- a. General Fund \$ 28,999.31
- b. Highway Fund 16,256.54
- c. Health Fund 3,993.83
- d. Sheriff Commissary Fund 1,292.54
- e. Sheriff Service Fee Fund 125.28
- f. Local Emergency Planning Com. Fund 1,163.72
- g. Fair Board Fund 1,354.34

The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes.  
Motion Carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

Rusty Sullivan moved, seconded by Rod Cleveland, to approve going into Executive Session for

for the purpose of confidential communications between the Board of County Commissioners and legal counsel concerning Case No. CIV-10-620-C *Miller vs. Cleveland County*; and proposed Interrogatory Responses pursuant to the provisions of the Oklahoma Open Meetings Act, Title 25, O.S. Sec. 307 (B)(4)

The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

George Skinner moved, seconded by Rod Cleveland, to reconvene the meeting and go back into Open Session.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

David Batton, Assistant District Attorney, stated no decisions were reached and no votes were taken during Executive Session.

George Skinner moved, seconded by Rod Cleveland, to recess the meeting until Tuesday, at 9:00 a.m. to give David Batton, Assistant District Attorney, to present a response.

The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes.  
Motion Carried.



**BOARD OF COUNTY COMMISSIONER’S  
MINUTES**

**Tuesday, December 28, 2010**

Board of County Commissioners was called to order this 28th day of December, 2010, in meeting room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Christine Brannon, Deputy County Clerk/Secretary, called roll and those present were:

Rusty Sullivan, Chairman  
George Skinner, Vice-Chairman  
Rod Cleveland, Member  
Christine Brannon, Secretary

Others present were: David Batton, Assistant District Attorney.

George Skinner moved, seconded by Rod Cleveland, to reconvene the.  
The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Chairman Sullivan called for the Discuss and/or take Action concerning Case No. CIV-10-620-C *Miller vs. Cleveland County* and proposed Interrogatory Responses.  
Rusty Sullivan moved, seconded by Rod Cleveland, to accept the response present by David Batton, Assistant District Attorney.  
The vote was: George Skinner, yes; Rusty Sullivan, yes; Rod Cleveland, yes.  
Motion carried.

There being no further business to come before the Board, Rusty Sullivan moved, that the meeting be adjourned. George Skinner seconded the motion.  
The vote was: Rod Cleveland, yes; George Skinner, yes; Rusty Sullivan, yes.  
Motion Carried.

(Clerk’s Note: The Agenda was posted on December 22, 2010 at 8:30 a.m.)